



506 Grand Prix Blvd., New Iberia, Louisiana 70563 | 337.364.6004 office | 337. 412.1820 emergency | 337.364.9894 fax

## SECURITY DEPOSIT RECEIPT

(Revised 1/10/23)

Date: \_\_\_\_\_

Received from \_\_\_\_\_,

(\$ \_\_\_\_\_) \_\_\_\_\_ Dollars in the form of: (circle one)

Cashier's Check or Money Order# \_\_\_\_\_ as a Security Deposit for apartment # \_\_\_\_\_ at the Evangeline Trace Apartment Complex, 506 Grand Prix Blvd, New Iberia, LA.

Management agrees that, subject to the conditions listed below; this security Deposit will be returned in Full, except for the carpet cleaning done by Evangeline Trace. The undersigned agrees that this security deposit may not be applied as rent, and that the full monthly rent will be paid on or before the fifth day of each month including the last month of occupancy.

RELEASE OF THE SECURITY DEPOSIT IS SUBJECT TO THE FOLLOWING PROVISIONS:

**(In a word, the apartment must be left in the same condition as at time of move in, less normal wear and tear)**

1. Full term of Lease has expired.
2. Sixty days written notice was given prior to leaving apartments.
3. No damage to property beyond fair or normal wear and tear.
4. Entire apartment, including range, exhaust fan, refrigerator, bathroom, closets, and cabinets are clean.
  - a. Freezer to be defrosted.
  - b. Remove fingerprints and marks from walls.
  - c. Clean ceiling and wall light fixtures.
  - d. Wipe windows clean.
  - e. Clean oven, including top of inside of oven, overhead hood, fan and filter. **UNPLUG STOVE FIRST**
  - f. Clean stove drip pans, rims, and area underneath drip pans. **UNPLUG STOVE FIRST**
  - g. Clean refrigerator inside, outside, & on floor under refrigerator.
  - h. Clean inside & outside of all cabinets.
  - i. Clean sink & countertops.
  - j. Scrub kitchen and bathroom floors.
  - k. Clean toilet, sink & tub/shower combination.
5. No stickers, scratches, or holes in or on walls. Small nail or tack holes permitted.
6. No Damage to carpet beyond normal wear.
7. No unpaid late charges or delinquent rents.
8. All keys are returned.
9. All debris and rubbish and discards placed in proper rubbish containers.
10. Forwarding address left with management.

The satisfactory inspection of your apartment by the management is absolutely necessary. The costs of labor and materials for cleaning and repairs, and delinquent payments will be deducted from Security deposit if the above 10 provisions just mentioned are not complied with. After the above conditions have been complied with by residents, the balance of the security deposit will be mailed to the resident's forwarding address, along with an itemized account of any charges or damages no later than 75 days after move out.

If the Lease is broken, there will be a \$100.00 Charge to change door knobs, dead bolt, and mailbox lock.  
**IMPORTANT: RENT CONTINUES TO BE CHARGED TO TENANT UNTIL ALL KEYS ARE TURNED IN.**

### ITEMIZED COST LIST

The following list is not all-inclusive. Further, the listed charges are averages and management reserves the right to use these prices or actual cost, whichever is higher. Management will establish the costs as other items that are not on this list, are needed for repair. The Resident cannot for any reason, purchase replacement items for things broken in or around apartment. Items will be purchased and replaced by Evangeline Trace Apartment Maintenance department.

1. Cleaning
  - a. Clean 1 Bedroom apartment.....\$100.00
  - b. Clean 1 Bedroom apartment (Very Dirty).....\$125.00
  - c. Clean 2 Bedroom apartment.....\$150.00
  - d. Clean 2 Bedroom apartment (Very Dirty).....\$200.00
  - e. Clean Very Dirty Range (Added to Cleaning Amount)..... \$25.00
  - f. Clean Very Dirty Fridge (Added to Cleaning Amount)..... \$25.00
  - g. Pick up trash in apartment (per man hour) ..... \$25.00
  - h. Fumigate fee..... \$70.00

**(Any apartment that smell smoke or other bad smell will be charged fumigation charge.)**
2. Floor Covering
  - a. Change Carpets: 1 Bedroom (prorated) ..... \$275.00 & up
  - b. Change Carpets: 2 Bedroom (prorated) ..... \$350.00 & up
  - c. VCT Tile..... \$10.00 each
  - d. Steam Clean Carpets
    - 1 Bedroom ..... \$75.00
    - 2 Bedroom ..... \$85.00
3. Painting
  - a. 1 Bedroom apartment..... \$300.00
  - b. 2 Bedroom apartment..... \$350.00
  - c. Front Door Unit (one coat) ..... \$85.00
  - d. Interior Door Unit (one coat) ..... \$70.00
4. Sheetrock repair
  - a. Caulk or putty Nail Holes ..... \$35.00
  - b. Sheetrock patch, prime, paint (spot up to 1 Sq. ft.)..... \$50.00
  - c. Sheetrock patch, prime, paint (spot from 1 to 2 Sq. ft.) ..... \$70.00  
 (Each additional patch: \$20.00 per Sq. Ft.)

5. Blinds
  - a. Kitchen window Blind..... \$60.00
  - b. Large window Blind..... \$80.00
  - c. Glass Door Blind ..... \$80.00
  
6. Light Bulbs (Including Installation)
  - a. 60 watt Incandescent ..... \$15.00
  - b. Circular Fluorescent (2 bulbs) ..... \$35.00
  - c. 4' Fluorescent Bulb ..... \$25.00
  - d. 4' Fluorescent Ballast ..... \$55.00
  - e. Refrigerator Light Bulbs..... \$25.00
  - f. Refrigerator Light Bulb (Bulb Only) ..... \$5.00
  - g. Front & Back Porch yellow Bulbs ..... \$15.00
  
7. Electrical; switches, receptacles, cover plates & globes
  - a. Change cover plate for switch, receptacle or cable ..... \$15.00 each
  - b. Switch or Receptacle ..... \$35.00 each
  - c. GCFI Receptacle ..... \$50.00
  - d. Double Switch ..... \$40.00
  - e. Master Closet, Interior Closet or Exterior Storage ceiling fixture..... \$45.00
  - f. Any globe for light fixture.....\$45.00
  
8. Appliances
  - a. Stove Burner rings ..... \$15.00 each
  - b. Stove Burner Pans ..... \$15.00 each
  - c. Full set of Burner rings & pans (4 each) ..... \$60.00 full set
  - d. Stove Burner Coils ..... \$60.00 each
  - e. Oven Baking Element ..... \$65.00 each
  - f. Oven Broiler Element ..... \$65.00 each
  - g. Oven Baking or Broiler Element w/ Broken Wires..... \$55.00 and up
  - h. Refrigerator Shelves..... \$85.00
  - i. Refrigerator Door Seal..... \$95.00
  - j. A/C Thermostat..... \$75.00
  
9. Plumbing Fixtures
  - a. Kitchen Faucet ..... \$60.00
  - b. Bathroom Faucet ..... \$50.00
  - c. Shower Head..... \$30.00
  - d. Obstruction in Commode or sewage line (by Complex) ..... \$00.00
  - e. Stopped up Commode (by resident) ..... \$85.00
  - f. If stopped up commode causes damage; tenant to pay total cost of damages
  - g. Commode Handle ..... \$25.00
  - h. Commode Water Reservoir Lid..... \$60.00
  - i. Commode Seat & Seat Cover..... \$45.00
  - j. Plumbing Leak (if you report it: \$00.00) if you don't report it:.....\$100.00
  - k. Plumbing Leak; if leak caused damage; tenant to pay total cost of damages
  - l. Stopped up Sewer lines (Cost Divided by apartments involved)

- 10. Bathroom Hardware
  - a. Towel Bar ..... \$35.00
  - b. Towel Bar W/ mount brackets ..... \$45.00
  - c. Toilet Tissue Roller ..... \$15.00
  - d. Toilet Tissue Roller w/ mount brackets..... \$25.00
  
- 11. Doors, trim, etc.
  - a. Front Door unit (Use existing Interior & Exterior Casing) ..... \$575.00
  - b. Front Door unit (Use new Interior & Exterior Casing)..... \$625.00
  - c. Weather stripping ..... \$40.00
  - d. Interior Door.....\$105.00
  - e. Interior Door unit (Door, Jamb, casing)..... \$140.00
  - f. Casing (reuse same pc. or get a new one) Each piece: ..... \$35.00
  - g. Broken or Removed Closet Shelf ..... \$60.00
  - h. Broken or removed Shelf Bracket ..... \$25.00
  - i. Sliding Glass door wood dowel rod..... \$15.00
  - j. Door Bump (Base or hinge mounted) ..... \$10.00
  - k. Door bump (Circular plastic on wall)..... \$10.00
  - l. Storage door latch..... \$15.00
  
- 12. Door Hardware
  - a. Exterior Keyed Knob..... \$65.00
  - b. Exterior Deadbolt..... \$65.00
  - c. Interior Bath/Bed ..... \$35.00
  - d. Interior Passage ..... \$35.00
  - e. Exchange Cylinders (3 cylinders: 2 door, 1deadbolt) ..... \$70.00
  - f. Entry/Deadbolt Key ..... \$7.00
  - g. Mailbox Lock..... \$25.00
  - h. Mailbox Key ..... \$7.00
  - i. Unlock apartment after 4:00 PM until 8:00 AM ..... \$50.00
  - j. Change strike ..... \$10.00
  
- 13. Cabinets
  - a. Broken Track ..... \$40.00
  - b. Broken Drawer ..... \$55.00
  - c. Broken Door..... \$65.00
  - d. Broken Hinges (one pair)..... \$25.00
  
- 14. Fire Extinguisher..... \$95.00
  
- 15. Smoke Alarm/Detectors
  - a. Replace Smoke Alarm..... \$50.00
  - b. Change Battery ..... \$10.00

16. Windows (Glass only)

1<sup>st</sup> Floor:

a. Kitchen:

- 1) Small glass area (lower 16" X 27") ..... \$260.00
- 2) Large glass area (upper 20" X 27")..... \$280.00

b. Large windows:

- 1) Small glass area (lower 28" X 33") ..... \$300.00
- 2) Large glass area (upper 40" X 33")..... \$375.00
- 3) Sliding glass door ..... \$545.00

2<sup>nd</sup> Floor:

a. Kitchen:

- 1) Small glass area (lower 16" X 27") ..... \$260.00
- 2) Large glass area (upper 20" X 27")..... \$275.00

b. Large windows:

- 1) Small glass area (lower 28" X 33") ..... \$330.00
- 2) Large glass area (upper 40" X 33")..... \$400.00
- 3) Sliding glass door ..... \$460.00

17. Window & Frames

1<sup>st</sup> Floor:

- a. Kitchen..... \$345.00
- b. Large windows ..... \$495.00
- c. Sliding glass door..... \$745.00

2<sup>nd</sup> Floor:

- a. Kitchen..... \$345.00
- b. Large windows ..... \$595.00
- c. Sliding glass door..... \$745.00

18. Window Screens

- a. Kitchen Screen ..... \$45.00
- b. Bed or Living Room Screen ..... \$55.00
- c. Sliding glass door Screen ..... \$85.00
- d. Sliding glass door frame & screen..... \$195.00

19. Items left in apartment

- a. Sofa..... \$100.00
- b. Love Seat ..... \$75.00
- c. Recliner..... \$50.00
- d. Table..... \$75.00
- e. Chair for table (each)..... \$25.00
- f. Trash bag size of trash (each bag)..... \$20.00
- g. Miscellaneous items such as toys or clothing (each) ..... \$2.00
- h. Food on floor (per room)..... \$10.00
- i. Food left in Refrigerator or Freezer (cost per item)..... \$1.00
- j. Food left in sink or on counter..... \$10.00

**PLEASE MENTION THIS IMPORTANT NOTE**

**RENT CONTINUES TO BE CHARGED TO RESIDENT UNTIL ALL KEYS ARE TURNED IN.**

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Resident

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Manager

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Co-Resident