



506 Grand Prix Blvd., New Iberia, Louisiana 70563 | 337.364.6004 ofc | 337.412.1820 emergency | 337.364.9894 fax

### OCCUPANCY AND REGULATIONS

(Revised 1/10/23)

#### OCCUPANCY INFORMATION

\_\_\_\_\_ Apartment# \_\_\_\_\_ Current Occupancy: \_\_\_\_\_ Name of Resident: \_\_\_\_\_  
Initial

This agreement is between the above mentioned resident & Evangeline Trace Apartments. We agree that only the people on the Application will permanently live in the mentioned apartment. If the resident wants to add to the number of people who live in the apartment:

1. A request must be made to the manager (verbal or written) to make sure the current amount of people does not exceed capacity.
2. A background check form must be filled out by potential resident.
3. Current Drivers License or I.D. must be presented by potential resident (for copy).
4. Submit a \$40.00 cash non-refundable application/background check fee. You, as the Lease Signer, must let the manager know if someone will be staying at your apartment on a temporary basis. The maximum amount of days someone can stay in your apartment and not be on the application is 3 consecutive days. Failing to abide by this will result in a fine of \$50.00 Dollars. If there are people living in your apartment that are not on the lease, this is just cause for an immediate eviction.

#### ILLEGAL PARKING

\_\_\_\_\_ Evangeline Trace has hired a wrecker service to tow away illegally parked vehicles. An illegally parked vehicle is: a vehicle parked in any red zone (the areas with the curbs painted red); a vehicle without a parking permit sticker that is parked in Resident parking (marked RESIDENT PARKING); a vehicle taking more than one parking space or a vehicle parked in any grass/dirt area. Neither Evangeline Trace Apartments nor Maricle’s Wrecker Service is responsible for damage to vehicles that are towed.  
Initial

The wrecker service, address and phone number is: Maricle’s Towing, 1804 Center Street, New Iberia, LA; 337-365-6055.

#### PEST CONTROL SCHEDULE

\_\_\_\_\_ On the 2<sup>nd</sup> Tuesday of each month between 8:00 AM & 11:00 AM, Evangeline Trace will have a Pest Control spray applied, make an Inspection on cleanliness and change the A/C filters on all apartments. This will be the only notice given so cut out the bottom part of this page to put on the fridge as a reminder. If this day falls on a Holiday, we will notify you through a flyer. Remember, this will take place between 8:00 AM & 11:00 AM on the 2<sup>nd</sup> Tuesday of each month.  
Initial

#### TRASH, OIL & GREASE

\_\_\_\_\_ This issue is very important because it affects the way the complex looks, your neighbors health, the sewage system, etc. It is mandatory that you put all trash, Oils & Grease in the dumpster. Do not leave trash on your front or back porch, do not pour oils or grease in the drains inside your apartment or outside by the apartment or in the ditch. Doing so will constitute a \$50.00 fine.  
Initial

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Date